



**TECHNOLOGY PLAN
2021 - 2022**

Mission

Our mission is to positively impact the residence of the Dallas Fort Worth community through educational and economic empowerment in the beauty industry. Dallas Lash Academy strives to prepare the next generation of students by providing an exceptional educational experience during their training to become a Beauty Professional.

Hours of Operation

The campus has classes in session Tuesday through Saturday. Evening classes are offered to serve the needs of post-secondary and adult general education students.

Vision

Through effective and proactive leaderships, we will unlock the potential of all learners.

Hours of Operation

The campus has classes in session Tuesday through Saturday. Evening classes are offered to serve the needs of post-secondary and adult general education students.

Professional Staff/Roles and Responsibilities

Individual program instructors and staff are tasked with reporting any IT challenges. The school is equipped with IT services from Spectrum internet services. Spectrum Business is division of Charter Communications dedicated to providing superior internet services to small businesses across 41 states. Its fiber-rich, nationwide network delivers over 99.99% network reliability as well as more speed and bandwidth to meet the needs of business owners and their employees. When a member of the staff is met with a challenge relating to technology, he/she must generate a technology service request to administration. Once the request has been received it is addressed by Spectrum internet services customer service.

Technology Plan

Objectives:

The Educational Technology Plan for the Dallas Lash Academy (DLA) provides and supports the electronic tools and or equipment necessary to enhance the educational programs at the school. The core of its focus consists of safeguarding the data stored on the school network and supplying safe, secure, reliable network access to the Dallas Lash Academy staff and students.

The scope of this plan extends to all uses of DLA owned technology resources, by all employees and students. Orientation of the technology resources is communicated to all faculty/staff as well as to students in the student orientation session.

Following Acceptable Use Policy, any violation of the policies and procedures defined in the plan may entail progressive disciplinary proceedings up to and including termination of employment

and suspension of network privileges. All employees and students of DLA are expected to abide by the defined security policies; all DLA leadership and staff share the responsibility of enforcing the security policies of Dallas Lash Academy.

Activities to Achieve Objectives:

- Ensure adequate Privacy, Safety and Security of Data
- Maintain server access
- Perform periodic network scans for suspicious, questionable, disallowed or potentially copyright infringing files.
- Require universal strong passwords.
- Monitor web and network traffic, the firewall, web filtering logs and spam filter for anomalies.
- Follow formal security, data retention and disaster recovery policies.
- Maintain a list of supported software and track installed applications.
- Schedule internally hosted automated remote patch installation on workstations and automated patch awareness on servers.
- Continue to monitor wireless networks and current rogue tracking and containment process.