

# Dallas Lash Academy

**Main Campus**  
**3259 W Camp Wisdom Rd,**  
**Dallas, TX 75237**  
**&**  
**Extension Campus**  
**801 S Greenville Ave. Sut. 101**  
**Allen, Tx 75002**



## **Operation and Maintenance Plan**

**2021 – 2022**

## **Mission**

Our mission is to positively impact the residence of the Dallas Forth Worth community through educational and economic empowerment in the beauty industry. Dallas Lash Academy strives to prepare the next generation of students by providing an exceptional educational experience during their training to become a Beauty Professional.

## **Hours of Operation**

The campus has classes in session Tuesday through Saturday. Evening classes are offered to serve the needs of post-secondary and adult general education students.

## **Operation and Maintenance Plan**

To support the mission of Dallas Lash Academy the institution maintains Operation and Maintenance Plan. The aim is to provide a safe and well-maintained campus for the faculty, staff and visitors.

## **Introduction**

Dallas Lash Academy employees commit themselves to provide an environment conducive to learning and success to empower students to achieve their career goals and to develop their ultimate potential. The institution follows the comprehensive Operations and Maintenance plan that delineates all the guidelines and procedures necessary to provide a clean, safe, and adequate campus.

Dallas Lash Academy contracts with Ennis Janitorial services to maintain the facility so the smooth operation of the institution.

## **Relevant to State Law**

Dallas Lash Academy follows TDLR guidelines of zoning and business operations.

## **Personnel**

The owner oversees the operations and maintenance of the institution. She is responsible for the facilitation of the plan by way of the custodial independent contractor.

## **Services Provided**

- Daily, weekly, monthly cleaning services
- Office system cleaning
- Dusting and window washing
- Waste removal
- Daily carpet care
- Hard surface floor maintenance and cleaning
- Entrance and lobby cleaning
- Sanitization programs

## **Plan Evaluation**

The institution utilizes the information received from the plan and building inspections.

At the opening of schools meeting, faculty and staff meeting or Advisory meetings, members are given the opportunity to review the plan. Comments, recommendations, and information are heard and are used to revise the plan and adjust if necessary, to ensure continuous improvement of the school.